

**Sign Code, Inc.**

**Pre-Permit Sign Info**

Property ID: 86 Completion Date: 3/16/2006  
Name: Shoppas Material Handling  
Address: 1607 Eastside Drive  
City, ST Zip Wichita Falls, TX 76301

**Zoning & Permit**

1. Zoning Classification: LI Light Industrial  
2. Municipality Contact: Paul Stillson (Planner)  
Address: 1300 7th Street  
City, ST, Zip: Wichita Falls, TX 76307  
3. Municipality Telephone Number: 940-761-7446  
4. Jurisdiction:  City/Town of Wichita Falls  
or,  County of \_\_\_\_\_  
5. Sign Permit Fees: \$25-\$50-Based on size of sign  
6. Permit Time Frame: 1 day  
7. Permit Expiration: 6 months  
8. May permit be acquired by mail? Yes  No   
9. Permit required for:  
Sign box replacement Yes  No  Directionals Yes  No   
Face replacements Yes  No  Sign relocation Yes  No   
Pole signs Yes  No  Electrical Yes  No   
Wall signs Yes  No   
Other Planning Dept requires Plot Plan and Installation Drawings of all signage

**Wall Signs**

**Not Allowed**

1. Allowable Square Footage:  
A. Formula for allowable square footage: No Formula  
B. Maximum Square Footage allowed: 900sf  
C. Maximum per Sign Face: Cannot exceed 900sf total  
D. Allowable Height: Not to exceed roofline  
E. Allowable square footage per building face / elevation:  
**Primary Elevation:** All Wall signage combined not to exceed 900sf  
**Secondary Elevation:** All Wall signage combined not to exceed 900sf  
**Sides:** All Wall signage combined not to exceed 900sf  
**Rear:** All Wall signage combined not to exceed 900sf  
F. Are the above areas transferable? Yes  No   
2. Maximum number of signs allowed: Not to exceed 900sf  
3. Maximum letter height: None  
4. Minimum and/or maximum height requirements above grade:  
Minimum: No requirements  
Maximum: No requirements  
5. Maximum projection from the building face: 12 inches

**Freestanding Signs**

**Not Allowed**

1. Allowable Square Footage:  
A. Formula for allowable square footage: No Formula  
B. Maximum Square Footage allowed: 30sf Monument Sign Pole Sign- See Note & Drawing  
C. Maximum per Sign Face: If double faced sign both sides not to exceed 30sf-Monument Sign only  
D. Allowable Height: 3ft-Monument Sign Pole Sign -See Note & Drawing  
2. Number allowed: 1 within 25ft setback- Monument or Pole Sign(See Note)  
3. Minimum distance between signs: None  
4. Setback Requirements (Stipulate if by property line, right-of-way, or curb):  
A. Front: Cannot overhang ROW  
B. Side: Out of utility easement and cannot overhang property line

